



2011-2012

Verification Worksheet

South Suburban College
15800 S. State Street
Financial Aid Office
South Holland, IL 60473
(708)596-2000 ext. 2242

Dependent

Independent

Your 2011-2012 financial aid application has been selected by the Federal Processor for a review process called "Verification". During this review South Suburban College will compare the information from your FAFSA with your 2010 Federal 1040 tax returns, all 2010 W-2 forms, Schedule C or C-EZ (Business Owners only). If there are discrepancies, corrections will be made and your financial aid award may be adjusted. Please be advised that if corrections are needed, the Financial Aid Office will make all necessary changes.

You have 7 days to return the requested items. Failure to return all requested items will result in the removal of financial aid. This may result in a student bill or the loss of a Pell check.

A. Student Information

Form with fields for Last Name, First Name, M.I., Social Security Number, Current Address, Telephone Number, City, State, Zip Code, and Date of Birth.

B. Family Information

DEPENDENT STUDENTS:

List the people in your parent(s) household, include:

- Yourself and your parent(s) (including stepparent) if you have one, and
• Your parents' other children, if your parent(s) will provide more than half of their support from July 1, 2011, through June 30, 2012, and
• Other people if they now live with your parents and your parents provide more than half their support and will continue to provide more than half their support from July 1, 2011, through June 30, 2012. (Additional documentation may be requested)

INDEPENDENT STUDENTS:

List the people in your household, include:

- Yourself and your spouse if you have one, and
• Your children, if you will provide more than half of their support from July 1, 2011, through June 30, 2012, and
• Other people if they now live with you, and you provide more than half their support and will continue to provide more than half their support from July 1, 2011, through June 30, 2012. (Additional documentation may be requested)

Write the names of all household members (as defined above). Also write in the name of the college for any household member who will be attending at least half-time between July 1, 2011, and June 30, 2012. If you need more space, attach a separate page. Family size cannot be adjusted once Verification has been completed.

Table with 4 columns: Name, Age, Relationship to Student, College/University attending in 2011-2012. Row 1 contains '1.', 'SELF', and 'South Suburban College'.

**C. 2010 Taxable Income Information**

- 1a. Did or will you (and your spouse, if married) file a 2010 Federal Income Tax Return?  YES  NO  
 1b. Did or will your parent(s) file a 2010 Federal Income Tax return?  YES  NO  Not Applicable (**Independent**)

**IF YOU WERE NOT REQUIRED TO FILE**, list yourself and your spouse’s 2010 employer(s) and the amount earned at each job (found in box 1 of the W-2 forms). Also list the profit or loss from the business and farm (lines 12 and 18 of the 1040 form), if applicable. Enter zero if you or your spouse did not work. **DO NOT leave this section blank if no tax return was or will be filed. (An I.R.S. Non-Filers Tax statement may be required.)**

**IF YOUR PARENTS WERE NOT REQUIRED TO FILE**, list your parent’s 2010 employer(s) and the amount earned at each job (found in box 1 of the W-2 forms). Also list the profit or loss from the business and farm (lines 12 and 18 of the 1040 form), if applicable. Enter zero if your parents did not work. **DO NOT leave this section blank if no tax return was or will be filed. (An I.R.S. Non-Filers Tax statement may be required.)**

Student’s 2010 Employers	Amount Earned	Spouse’s 2010 Employers	Amount Earned	Parent 2010 Employers	Amount Earned
	\$		\$		\$
	\$		\$		\$
	\$		\$		\$

**D. 2010 Untaxed Income and Benefits**

Please indicate whether or not you/your spouse or parent(s) had any of the following types of untaxed income in 2010. If you answer yes, indicate to whom the income belonged and the total amount of that income in 2010. **Your accuracy is vital to the completion of the verification process so please double-check all responses.**

Types of Untaxed Income	Did you have this type of income?	Who did the income belong to?	Total Amount of the income in 2010?
Child Support <b>Received for all children</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Student <input type="checkbox"/> Spouse <input type="checkbox"/> Parent	\$
Social Security/Social Security Disability	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Student <input type="checkbox"/> Spouse <input type="checkbox"/> Parent	\$
Cash support paid to you on your behalf	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Student <input type="checkbox"/> Spouse <input type="checkbox"/> Parent	\$
Housing or food allowance for military, clergy, or other	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Student <input type="checkbox"/> Spouse <input type="checkbox"/> Parent	\$
OTHER: _____ (Ex. Workers Compensation, disability, etc.)	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Student <input type="checkbox"/> Spouse <input type="checkbox"/> Parent	\$

**E. 2010 Income Exclusions**

1. Did you earn Federal Work-Study funds in 2010?  Yes  No  
 If yes, total amount earned in 2010: \$ \_\_\_\_\_ At what College/University? \_\_\_\_\_
2. Did you or your spouse pay child support in 2010? (Do not include support paid for children listed in Section B on the front of this worksheet).  
 Yes  No What was the total amount paid in 2010? \$ \_\_\_\_\_
3. Did your parent pay child support in 2010? (Do not include support paid for children listed in Section B on the front of this worksheet).  
 Yes  No  Not Applicable What was the total amount paid in 2010? \$ \_\_\_\_\_

**F. Sign this Worksheet**

By signing this worksheet, I (we) certify that all the information reported is complete and correct. If married, spouse’s signature is optional.

Student \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_  
 Spouse \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_  
 Parent \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

***Please check you have submitted the following:***

- 2010 Federal 1040 Tax Returns signed
- All 2010 W-2 Forms
- Schedule C or C-EZ (Business Owners)