

**SCHEDULE FOR FACULTY WEB ACCESS & DELIVERY  
FALL 2009 (UNISYS 20103)**

Friday, August 21	Preliminary Credit Class Records - <b>Delivered</b>
Tuesday, September 1	Final Credit Class Records - <b>Delivered</b> (After Drop & Add August 31)
Friday, September 4	Late Start Preliminary Class Records - <b>Delivered</b>
Wednesday, September 16	Late Start Final Class Records - <b>Delivered</b>
<b>MONDAY, SEPTEMBER 21</b>	<b>4-WEEK ATTENDANCE RECORDS FOR 16 WEEK CREDIT CLASSES, MID-TERM ATTENDANCE RECORDS FOR FIRST EIGHT WEEK CREDIT COURSES &amp; 2-WEEK LATE START ATTENDANCE RECORDS AVAILABLE VIA WEB</b> (REFER TO YOUR INDIVIDUAL EMAIL FOR EACH COURSE DUE DATE)  Telecourse final class list delivered (After last day to register)
<b>TUESDAY, SEPTEMBER 29</b>	<b>FINAL DEADLINE TO SUBMIT ATTENDANCE RECORDS VIA WEB 10 A.M.</b> (REFER TO YOUR INDIVIDUAL EMAIL FOR EACH COURSE DUE DATE) Mail out Snap letters
Friday, October 2	Last Day to Withdraw 1st 8 week Credit Classes by 4 p.m.
<b>TUESDAY, OCTOBER 13</b>	<b>MID-TERM CREDIT 16 WEEK GRADE RECORDS AND 8 WEEK FINAL GRADE RECORDS AVAILABLE VIA WEB</b>
Friday, October 16	Preliminary Class Lists – 2 <sup>nd</sup> 8 week - <b>Delivered</b>
<b>MONDAY, OCTOBER 26</b>	<b>FINAL DEADLINE TO SUBMIT 16 WEEK MID-TERM GRADES AND 1<sup>ST</sup> 8 WEEK FINAL GRADES VIA WEB BY 10:00 A.M.</b> (REFER TO YOUR INDIVIDUAL EMAIL FOR EACH COURSE DUE DATE)
Tuesday, October 27	2 <sup>nd</sup> 8 weeks Final Credit Class Lists - <b>Delivered</b>
<b>MONDAY, NOVEMBER 9</b>	<b>2<sup>ND</sup> 8 WEEK CREDIT MID-TERM ATTENDANCE RECORDS AVAILABLE VIA WEB</b> (REFER TO YOUR INDIVIDUAL EMAIL FOR EACH COURSE DUE DATE)
<b>MONDAY, NOVEMBER 16</b>	<b>FINAL DEADLINE TO SUBMIT 2<sup>ND</sup> 8 WEEKS MID-TERM ATTENDANCE VIA WEB BY 10:00 A.M.</b>
Wednesday, November 25	Last day to withdraw from 2 <sup>nd</sup> 8 week and 16 week Credit classes by 7p.m.
<b>MONDAY, DECEMBER 7</b>	<b>16 WEEK AND 2<sup>nd</sup> 8 WEEK FINAL GRADE RECORDS AVAILABLE VIA WEB</b>
<b>TUESDAY, DECEMBER 22</b>	<b>FINAL DEADLINE TO SUBMIT GRADE RECORDS FOR FALL CREDIT CLASSES VIA WEB BY 10 A.M.</b> (REFER TO YOUR INDIVIDUAL EMAIL FOR EACH COURSE DUE DATE)