

Accessing Student E-mail

- 1) On the My SSC page, there is a link to view student e-mail on the left side of the page.

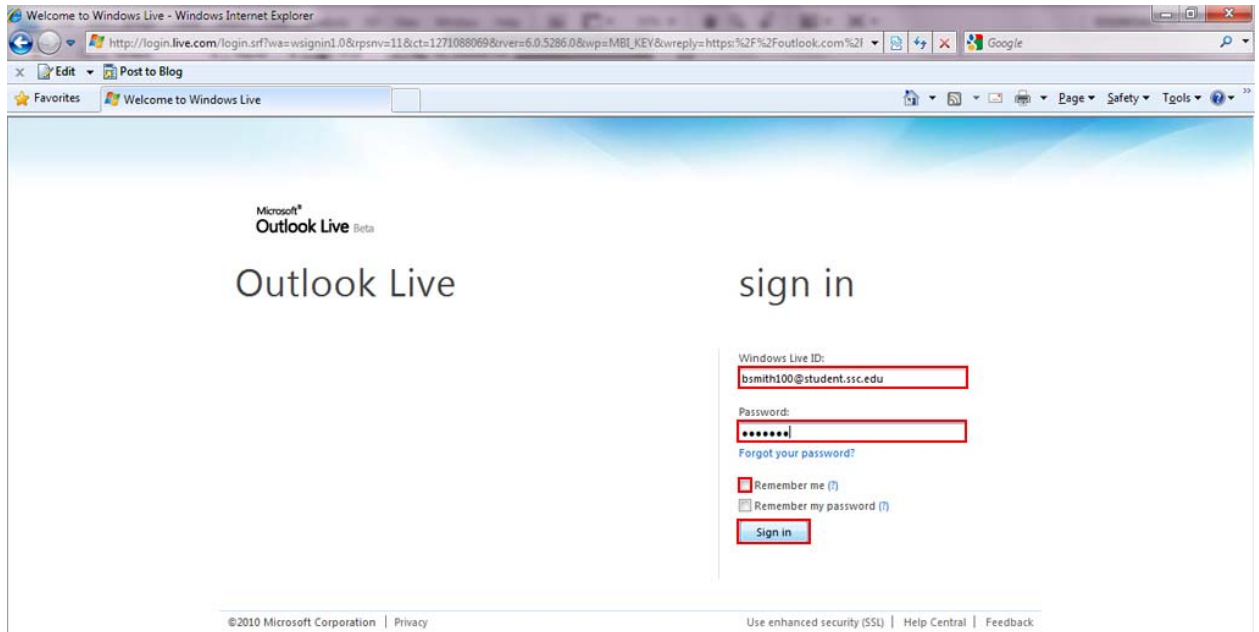
The screenshot shows the My SSC Portal website in a browser window. The page features a blue header with the 'My SSC PORTAL' logo and navigation options. The main content area is divided into several sections:

- My Week / My To Do:** A calendar for April 2010 showing the current date as Monday, April 12, 2010. Below the calendar, it indicates 'Monday, April 12' and 'Wednesday, April 14' with 'No events' listed for both days.
- Announcements:** A list of recent announcements, including:
 - "A Streetcar Named Desire" coming to PAC (4/1/2010 12:18 PM)
 - CEDA Scholarship Applications Now Available in Financial Aid (4/1/2010 11:57 AM)
 - WELCOME (3/31/2010 10:32 AM)
 - Sign Up for SSC's Strongest Male & Female Competition (3/31/2010 10:32 AM)
 - Non-Credit Classes Starting up in April (3/31/2010 10:31 AM)
- Multimedia:** A video player titled 'Click Here For Today's Daily Delivery'.
- SSC News and Events:** A section with a message: 'An error occurred while processing the data for this request. Contact the server administrator for more information.'
- Around Campus:** A photo of the main campus (South-West) with a caption 'Main Campus: South-West'.

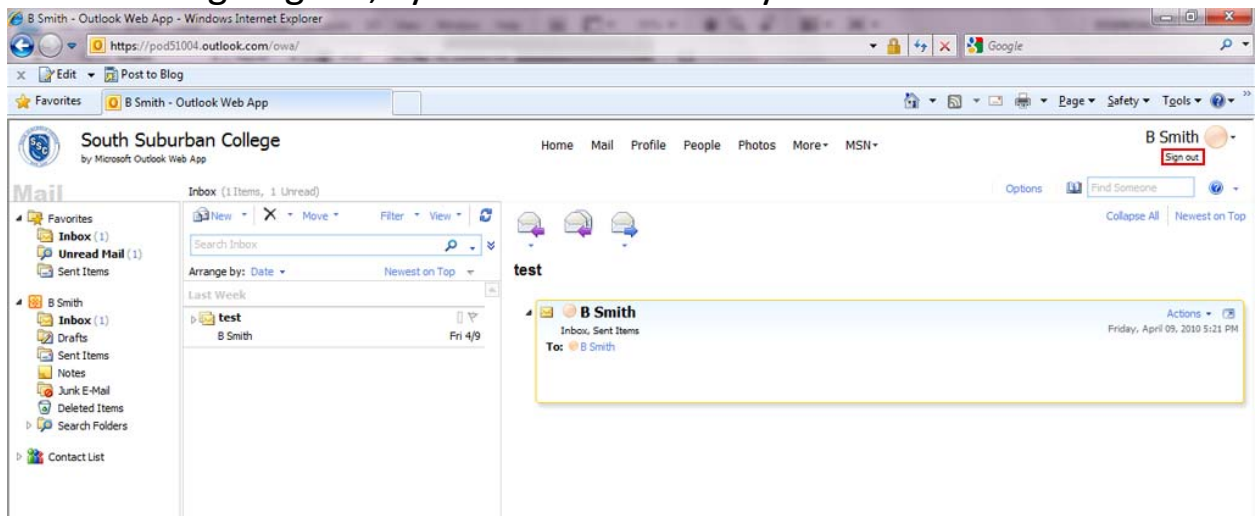
At the bottom left, the 'My Student eMail' section is visible, with a red box highlighting the 'Login to My Student eMail' link. Below this link, there is a warning message: 'Accessing or forwarding this account will be vital in order to receive official correspondence regarding wait list, financial aid, registration, etc.' and a link for 'Need help forwarding your account? Use Rules to Automatically Forward Messages to Another'.

The browser's address bar shows the URL: <http://my.ssc.edu/STUDENT/Pages/default.aspx>. The browser window title is 'Home - Student - Windows Internet Explorer'.

- 2) On the Outlook Live page, the Windows Live ID will be your assigned username@student.ssc.edu. For example, bsmith100@student.ssc.edu. Once the assigned password is entered, it's important to un-check the "Remember me" box as a security measure. Once that is done, click "Sign in."



- 3) After clicking "Sign in," you will be taken to your e-mail.



****It's very important to remember to logout when you're done. To do this, choose "Sign out" in the top right corner.**

- 4) Once logged out, you should be redirected to the SSC main website, however if you receive this error, click “Yes” to be redirected.

