



## SOUTH SUBURBAN COLLEGE PRESS RELEASE

Contact: Pat Rush • (708) 596-2000 x2697  
15800 S. State Street • South Holland, IL 60473  
[prush@southsuburbancollege.edu](mailto:prush@southsuburbancollege.edu)

October 18, 2009 - For Immediate Release

### **Business & Career Institute to offer “*Keys to Effective Performance Discussions*” at South Suburban College**

SOUTH HOLLAND, IL – The Business & Career Institute of South Suburban College will host a course in their Breakfast with BCI Workshop Series titled “*Keys to Effective Performance Discussions*” on Wednesday, November 4<sup>th</sup> at the college’s main campus in South Holland. Check-in will begin at 8:15 a.m. with the workshop to follow from 8:30 a.m. – 10:00 a.m.

This training provides a model for handling conversations about work performance in a way that reduces ambiguity, increases trust and strengthens the working relationship between the supervisor and the employee. If you want to engage in performance-related discussions that increase productivity and collaboration, then you cannot afford to miss this training.

The cost of “*Keys to Effective Performance Discussions*” is \$15 per person, or \$10 per person if three or more individuals from the same company attend.

Advanced registration is required. For more information or to register, call 708-596-2000 x2346 or email [AGlumac@ssc.edu](mailto:AGlumac@ssc.edu).

####